

# OAK TRACE WEEKLY UPDATE

December 8, 2023

## A Note from Mrs. Hitch

Hello Oak Trace Families,

Great job to our choir who sang at Westfield in Lights on Saturday. Good luck to the Acorns on the Run group who will run a 5K on Saturday! Third graders did an excellent job with their nonfiction odes this week. We are proud of you!

We've had a lot of students arriving late in the drop off line lately. Please remember that students are expected to be **in their classrooms by 7:50** or will be considered tardy. The back doors will be shut at 7:50. If you arrive late, you will need to bring the students to the front doors and sign them in at the office. Thank you for your help with this.

Missing a coat? Our lost and found is overflowing. We will be donating everything soon. Please come check out our lost and found in the next week.

**Holiday parties take place next week. You will not be allowed to attend if you are not Safe Visitor approved or if it is expired.** We continually have to turn people away so please register. PLEASE take the time to click the link below and make sure you and your spouse (and relatives if they will be visiting) are Safe Visitor approved. To sign up for Safe Visitor, please visit <https://www.wws.k12.in.us/Page/1474> If you aren't sure if your Safe Visitor has expired, you can email Lori Egler at [eglerl@wws.k12.in.us](mailto:eglerl@wws.k12.in.us). Thank you!!

Have a wonderful weekend!

Jane Hitch

[hitchj@wws.k12.in.us](mailto:hitchj@wws.k12.in.us)

@MrsHitchOTES

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**What's Happening**



- December 16 - January 2nd - Winter Break. School resumes January 3rd.
- January 15th - No School Dr. Martin Luther King Jr. Day



## Winter Party 12/15/23

If you would like to attend the parties, please RSVP before 12/13 and you **MUST** be safevisitor approved.

RSVP link: <https://forms.gle/4P1SJyMrCSFyLCF8A>

Kindergarten: completed!

First Grade: completed! Some rooms still need some volunteers to sign up for stations  
<https://www.signupgenius.com/go/10C0E4EADA62BA6FFC07-46062450-1stgrade>

Second Grade: completed!

Third Grade: completed!

Fourth Grade:

[https://www.amazon.com/hz/wishlist/ls/1DR9NVQBKK5OE?  
ref\\_=wl\\_share](https://www.amazon.com/hz/wishlist/ls/1DR9NVQBKK5OE?ref_=wl_share)



You're invited to a  
**Portillo's**  
FUNDRAISER

*Eat Portillo's and give back.*

*Come join us!*

*Keep 20% of the Proceeds*

Join us at Portillo's for a fundraiser to support:  
**Oak Trace Elementary School**

When: **December 12, 2023**  
**11:00 AM - 8:00 PM**

at the Portillo's located at:  
**870 E. SR 32**  
**Westfield, IN**

20% of sales will benefit your organization. Order online or in app for pickup using code **PORTILLOS68** before checkout in the "Apply Offer" field, or show this flyer or a digital version to cashier when ordering at the restaurant. Valid on drive thru, pickup, curbside, and in restaurant orders.

**Portillo's**  
FOR GOOD  
portillos.com/community

For online/app orders to qualify for the fundraiser, orders must be placed for pickup only, from the participating restaurant, on the fundraiser date and during the listed fundraiser hours. Gift card purchases, delivery orders, and orders placed on the third party websites are excluded from the fundraiser. Online ordering subject to availability. \$200 minimum fundraising sales required for the organization to receive donation. Cannot be combined with other offer codes.

**WE'RE HIRING! APPLY AT PORTILLOS.COM/CAREERS**



WESTFIELD HIGH SCHOOL

# *Cookies With Santa*



Free admission, cookies, crafts,  
games, and pictures with santa!

**December 16th, 12pm - 2pm**



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## Counselor's Chronicle

Hello Oak Trace, I hope everyone had a wonderful Thanksgiving with their family. We have several events happening here before winter break starts, and the one I'd like to share is the Joseph Maley disABILITY awareness week. Every grade will be learning about a unique disability that amazing people conquer everyday. We know the importance of celebrating our uniqueness, so I encourage you to talk with your child to see what they experienced and learned. We also are focusing on the lifeline of Perseverance! What a skill one needs to experience success in many facets of life. I wish you all a very happy holiday season! Mr. F





Dear Families,

The Joseph Maley Foundation is committed to celebrating differences and cultivating an inclusive community through service and education of youth in Greater Indianapolis. Since our founding in 2008, we have served over 350,000 children, including more than 41,000 in the 2022-2023 school year.

We are thrilled to bring our Disability Awareness program to your school. Disability Awareness is a developmentally-appropriate, standards-based curriculum that aims to build understanding and awareness of people with disabilities. Our engaging program fosters respect, empathy, and acceptance of all.

Here is a brief overview of the themes featured in each grade level.

- PreKindergarten: *Everybody Plays*
- Kindergarten: *Everybody is Different*
- First Grade: *Everybody Needs Help*
- Second Grade: *Uniquely Me: Blindness*
- Third Grade: *Living with a Disability*
- Fourth Grade: *Everybody Learns Differently: Learning Disabilities*
- Fifth Grade: *The Person Behind What You Hear*
- Sixth Grade: *Breaking Down Barriers*
- Seventh Grade: *Invisible Disabilities*
- Eighth Grade: *Understanding Autism Spectrum Disorder*
- 9th/10th Grades: *Communicating Differently: Deafness and Hearing Loss*
- 11th/12th Grades: *Our Voices, Our Stories*

We invite you to talk with your children about what they experience and learn as part of the Disability Awareness program. Ask questions, share your own experiences, and join together to celebrate the differences that make us all unique.

If you are interested in finding out more about the Joseph Maley Foundation and how you can be involved, please visit our website [www.josephmaley.org](http://www.josephmaley.org) or contact me via email at [sbecher@josephmaley.org](mailto:sbecher@josephmaley.org).

Sincerely,

Stephanie Becher  
Lead Education Manager

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# Order your yearbook today at [ybpay.com](http://ybpay.com)

Encarga hoy tu anuario



## Order Deadline:

Fecha Límite Para el Pedido:  
March 15, 2024

## Yearbook ID Code:





Código ID del Anuario:  
14625624

## School Name:

Nombre de escuela:  
Oak Trace Elementary School

Scan to order today!  
¡Echa un vistazo para  
encargar hoy!

<p><b>Yearbook Anuario \$15.00</b></p> <ul style="list-style-type: none"> <li>Sturdy softcover with protective coating</li> <li>All-color pages that vibrantly capture your memories throughout the school year</li> <li>Durable Smyth-sewn binding that keeps the yearbook intact through wear and tear.</li> </ul> <p>Cubierta blanda resistente con revestimiento protector</p> <ul style="list-style-type: none"> <li>Todas las páginas a color que captan de manera vibrante tus recuerdos durante el año escolar</li> <li>Encuadernación costada con sistema Smyth duradero, que mantiene el anuario intacto contra el uso y desgaste.</li> </ul> <p><b>Hardcover Upgrade +\$5.00</b> Mejora de la cubierta de tapa dura</p>	<p><b>Packages Paquetes</b></p>			
<p><b>BEST VALUE!   Mejor valor</b></p> <p><b>PACKAGE A \$24.50</b> PAQUETE A</p> <ul style="list-style-type: none"> <li>Yearbook</li> <li>Personalized Yearbook Cover</li> <li>The Week Junior</li> <li>Autograph Insert</li> <li>Yearbook Stickys</li> </ul> <p>Anuario</p> <ul style="list-style-type: none"> <li>Cubierta personalizada</li> <li>The Week Junior</li> <li>Volante de autógrafo</li> <li>Adhesivos del anuario</li> </ul> <p><b>Hardcover Upgrade +\$5.00</b> Mejora de la cubierta de tapa dura</p>	<p><b>PACKAGE B \$23.00</b> PAQUETE B</p> <ul style="list-style-type: none"> <li>Yearbook</li> <li>Personalized Yearbook Cover</li> <li>The Week Junior</li> <li>Autograph Insert</li> </ul> <p>Anuario</p> <ul style="list-style-type: none"> <li>Cubierta personalizada</li> <li>The Week Junior</li> <li>Volante de autógrafo</li> </ul> <p><b>Hardcover Upgrade +\$5.00</b> Mejora de la cubierta de tapa dura</p>	<p><b>PACKAGE C \$21.50</b> PAQUETE C</p> <ul style="list-style-type: none"> <li>Yearbook</li> <li>Personalized Yearbook Cover</li> <li>The Week Junior</li> </ul> <p>Anuario</p> <ul style="list-style-type: none"> <li>Cubierta personalizada</li> <li>The Week Junior</li> </ul> <p><b>Hardcover Upgrade +\$5.00</b> Mejora de la cubierta de tapa dura</p>	<p><b>PACKAGE D \$17.00</b> PAQUETE D</p> <ul style="list-style-type: none"> <li>Yearbook</li> <li>The Week Junior</li> </ul> <p>Anuario</p> <ul style="list-style-type: none"> <li>The Week Junior</li> </ul> <p><b>Hardcover Upgrade +\$5.00</b> Mejora de la cubierta de tapa dura</p>	

<p><b>Extras Adicionales</b></p>			
 <p><b>Personalized Yearbook Cover \$6.00</b></p> <p>Your student's picture &amp; name printed on the cover.</p> <p>Cubierta personalizada*</p> <p>La foto y el nombre de tu estudiante impresos directamente en la tapa.</p>	 <p><b>The Week Junior™ \$3.00</b></p> <p>An insert displaying this year's most memorable news, sports, entertainment and more!</p> <p>The Week Junior™</p> <p>¡Un volante que exhibe los deportes, el entretenimiento, las noticias más memorables de este año y mucho más!</p>	 <p><b>Autograph Insert™ \$2.00</b></p> <p>A paper insert for students to collect signatures from friends and teachers.</p> <p>Volante de autógrafo™</p> <p>Un volante en papel para que los estudiantes reúnan firmas de amigos y docentes.</p>	 <p><b>Yearbook Stickys \$2.00</b></p> <p>Fun, removable stickers to personalize your yearbook pages.</p> <p>Adhesivos del anuario</p> <p>Adhesivos divertidos y removibles para personalizar las páginas de tu anuario.</p>

\*Yearbook design varies by school.  
\*\*Inserts must be affixed to the yearbook after arrival.  
Prices include sales tax where applicable.  
\*El diseño del anuario varía según la escuela.  
\*\*Los volantes deben ser anejados al anuario después de su llegada.  
Los precios incluyen impuesto a las ventas cuando corresponde.

Contact our Help Center for assistance at [lifetouch.com/support-us](http://lifetouch.com/support-us). Select Yearbook Orders for assistance.  
Comunícate con nuestro Centro de Ayuda para recibir asistencia en [lifetouch.com/support-us](http://lifetouch.com/support-us). Selección Pedidos del Anuario para recibir asistencia.

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HM EVT849NNS

## Thinking Thursday

What do you call the molten rock found in the Earth's mantle?

Magma



## Head lice

Head Lice is a common community problem and infestations peak from September to February. It is the parent's prime responsibility of assisting in the prevention and management of head lice by regularly checking your child's head for lice. If they are showing signs of head lice such as tickling on the scalp, itching, irritability, difficulty sleeping and sores on the head from scratching, please contact the child's physician. While head lice are a nuisance, it is not a health issue and does not spread disease. For information on how to identify head lice, when to seek treatment and general information about head lice, please see the Oak Trace website under parents and nurse's clinic. If

the school nurse know if you are treating a case concerning your child. All information is confidential between the school nurse, parent and child. If you have any questions, please do not hesitate to give me a call.

Melissa Hurst RN  
317-867-6405

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### Substitute teaching

We LOVE having parent substitute teachers!! If you are interested in subbing at OTES, please contact Molly Baker at [bakerm@wws.k12.in.us](mailto:bakerm@wws.k12.in.us) or call 317-867-6403. You can request to be a substitute for OTES only.

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### Attendance Line

Attendance line phone # is 317-867-6401.

For all absences and late arrivals, press 1 to leave a message. Please call by 8:30 A.M.

For all transportation changes, please call 317-867-6401 and press 1 to leave a message by 1:30 P.M.

If calling after 1:30 P.M., please call the office directly at #317-867-6411

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### Safe Visitor Registration

If you want to participate in classroom activities or chaperone field trips, you must be registered in SafeVisitor. To register or renew your registration in Safe Visitor, please use the link below.

<https://secure.safevisitorsolutions.com/Safe/Volunteer/003471/volunteer>

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### Lunch duty helpers

If you'd like to help with lunch duty this year, please open the link below. You can also find this sign-up on our website.

<https://signup.com/go/TQYrRfS>



## Lunch times

Kindergarten 10:45-11:15

1st 11:20-11:50

2nd 12:40-1:10

3rd 11:45-12:15

4th 12:10-12:40

## Membership Toolkit

Hi! Oak Trace Families! We are so excited for another amazing year at Oak Trace. Please sign up for Membership Toolkit. Membership Toolkit is the system that we run all of the PTO events through for the year. Walkathon, Savor Westfield, and Enrichments are run through Toolkit. When you sign up your family can be added to the directory which is super helpful for planning birthday parties or playdates! Returning families do need to sign back up every year and update their info.

<https://oaktrace.membershiptoolkit.com>

Thanks

Oak Trace PTO

Questions? [OakTracepto@gmail.com](mailto:OakTracepto@gmail.com)

## Rent the Rock!

Starting Friday, August 5, at 9 am. You will be able to Rent the Rock through Membership toolkit. The Rock is able to be rented Sunday-Thursday for \$20. You are able to begin painting **at 4:00 pm on the day of your rental**. Your beautiful artwork stays up for 24 hours or until the next person has it rented. All rentable days are divided up by trimester and posted on membership toolkit. We do block out some days for special events. If you have questions feel free to email Jodi Hardt at [hardtj@wws.k12.in](mailto:hardtj@wws.k12.in).







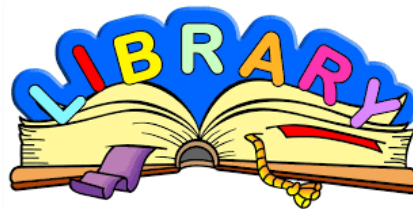
## What's happening in Stem

We had a terrific week in STEM! This week we started a new rotation that will take us through December. During this rotation, along with some STEM choice for everyone, 4th graders are creating sleds to carry cubes quickly and safely to the bottom of a ramp. Third grade students are creating parachutes to safely and slowly lower Santa from his broken down sleigh. 2nd graders are finishing their Home Alone inspired Ozobot houses. First grade students are completing their exploration with Ozobots, and Kindergartens are performing an experiment to see which part of a gingerbread man cookie adults eat first. I hope everyone has a wonderful weekend, and, as always, please contact me with any questions or concerns at [gibbsj@wws.k12.in.us](mailto:gibbsj@wws.k12.in.us).



## What's happening in music

We have been singing, dancing, and playing in the music room



## What's happening in the Library

We had an awesome time at our Book Fair these past few weeks! Thank you for your continued support of our school and of our child's love of reading! I cannot tell you how rewarding it is to see the children get so excited about our Book Fair each year! If your child had to order anything from our Book Fair because we were out of it - I will deliver it as soon as it arrives! Also, if your child had money left in their eWallet - you will be able to transfer it to a new eWallet for our spring Book Fair OR you can go online to spend it there! Happy Reading!

Mrs. Walker



## Nurse's clinic

To safeguard the transportation of medication to and from school, all medication prescriptions and over the counter must be dropped off by a parent or guardian in the health clinic. Students are not permitted to carry any medication without a physician's order in writing on file with the school nurse. Please contact your school nurse for assistance if needed.

*Please return any clothes your child has had to borrow from the nurse's clinic. I am running low on my supply of clothes. Thank you so much for your help in this matter.*

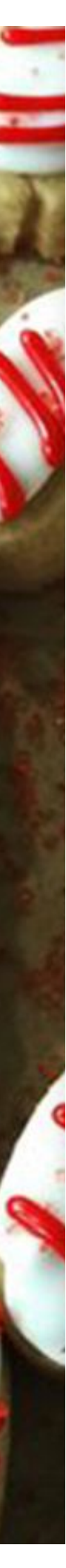


## What's happening in art



## What's happening in PE 2nd-4th Grades

PICKLEBALL!!! This week we played a modified version of Pickleball to go with our



Kindergarten has been working on playing a steady beat on sleigh bells and finger cymbals to the Dance of the Sugar Plum Fairy.

1st Grade has been playing the sleigh bells, woodblocks, and maracas to Sleighride. Each instrument has its own section to play on during the song. There is an A section, B section, and a C section.

2nd Grade- We finally got the recording of our We Honor the Brave performance to watch. We think the mail carrier may have watched before they delivered it to Oak Trace!

3rd Grade- We have learned the note A on our recorders, and put the measures of Lucy Lockett in order to make a complete song. Recorders went home for practice.

4th Grade has been learning a dance from the 1700's that some of them will perform during their 4th grade Indiana history program in March.

The OTES Treble Choir did a great job singing at Westfield in Lights. On December 13 we sing at the Indiana State Museum.


Have a Harmonious Weekend!

Mrs. Paul

striking unit. We are using beach balls instead of real pickleballs to make it a bit easier to hit back and forth. We also modified a few of the other rules to keep the game moving. We played practice matches this week to work on our skills and learn the rules. Next week we will play again but this time we will play King/Queen of the Court. At the end of the class period next week we will crown class pickleball champions!!

### K-1st Grades

This week we continued working on our striking skills. We had 4 different stations. One station was floor hockey with our padded floor sticks. They played in a small "hockey rink" which is made from gymnastics mats. They used the sticks to try to score goals. They also played balloon tennis and balloon 4 square. They had a blast working on their skills and learning to work and play with other students.





**Molly Baker**

Molly is using Smore to create beautiful newsletters

