

# OAK TRACE WEEKLY UPDATE

November 17, 2023

## **A Note from Mrs. Hitch**

Hello Oak Trace Families,

We celebrated World Kindness Day on Monday. The students could complete a BINGO card to earn a Be Kind bracelet. They are challenged to continue being kind and spread kindness out in the community. If you see examples of Oak Trace students being kind, let me know. We love to celebrate the great things our students are doing. We have the best students!!

Next week we will be in school on Monday and Tuesday and then are off the rest of the week for Thanksgiving break. November is flying by!

Thank you to everyone helping with holiday giving. There are ways you can help in this newsletter. It is appreciated!

Congratulations to our Spell Bowl team for finishing in the top ten in the state!! We are so proud of your hard work! Congratulations to Hope Lancaster for being named our Student of the Month. Hope is responsible and caring and a great example of how to do the right thing and treat people right. Congratulations to our Rock Strong award winner, Cheryl Beard. She works hard every day to care for our students.

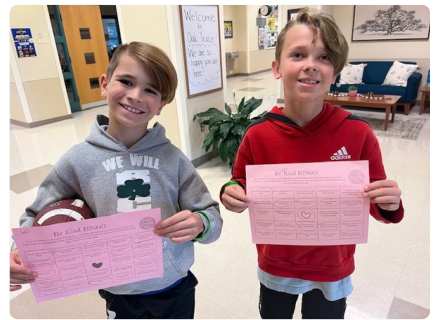
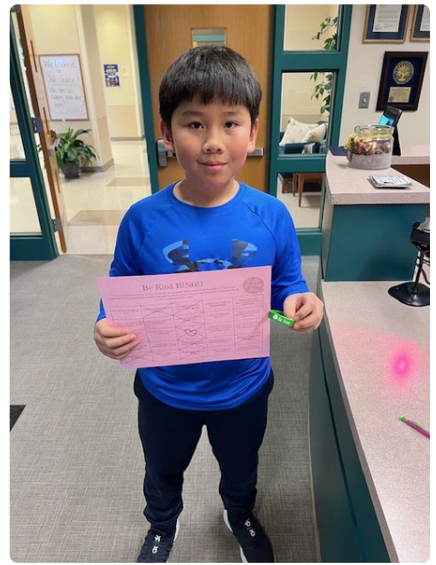
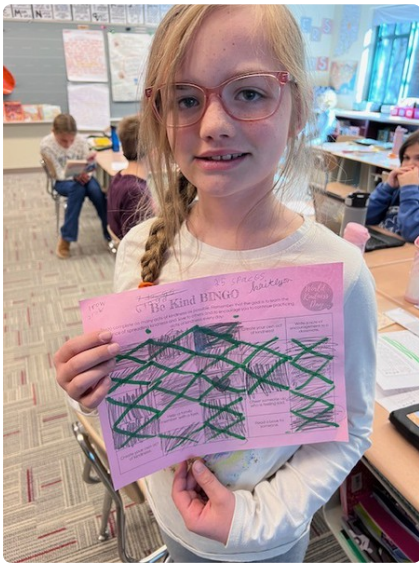
PLEASE take the time to click the link below and make sure you and your spouse (and grandparents if they will be visiting) are Safe Visitor approved. To sign up for Safe Visitor, please visit <https://www.wws.k12.in.us/Page/1474> If you aren't sure if your Safe Visitor has expired, you can email Lori Egler at [eglerl@wws.k12.in.us](mailto:eglerl@wws.k12.in.us). Thank you!!

Have a Happy Thanksgiving! I'm thankful for all of our Oak Trace families.

Jane Hitch

[hitchj@wws.k12.in.us](mailto:hitchj@wws.k12.in.us)

@MrsHitchOTES



**Be Kind BINGO**

Try to complete as many acts of kindness as possible. Remember that the goal is to learn the importance of spreading kindness and love to others and to encourage you to continue practicing acts of kindness every day!

Let someone go first!	Give a compliment to someone.	Ask someone how their day is going!	Create your own act of kindness!	Write a note of encouragement to someone.
Check someone out without being asked.	Hold a door open for someone.	Learn a new role for someone.	Pick up trash at school.	Draw a picture for someone.
Make a card for someone.	Create your own act of kindness!	Write a thank you note to the custodian or janitor.	Give your teacher your full attention in your lessons.	
Write down 3 compliments you can give to someone.	Help a family member with a task.	Use kind words to your classmates.	Check someone out who is being kind to someone else.	Smile or make someone else laugh.
Create your own act of kindness.	Help someone at school.	Guest someone to help.	Read a book to someone.	Check up on someone who is being nice.





Westfield's

# Holiday giving program

Spread holiday joy to Westfield Families in need with a \$25 Gift Card

You may drop off Gift Cards at **Community FIRST Bank of Indiana** or any Westfield School

mark the envelope "Holiday Giving"  
(Please drop off by Nov 28th)



**W** FOR MORE INFORMATION, CONTACT 317-867-8047  
EMAIL: [KNOTTA@WWS.K12.IN.US](mailto:KNOTTA@WWS.K12.IN.US)

## What's Happening

- November 22-24 - Thanksgiving Break
- November 27 - Choir sings at Pacer game
- December 4-8 - Book Fair





Our next meeting is Wednesday, November 29, at 7:30am.

APD RSVP link:

[https://allprodadchapters.com/chapters/3952/chapter\\_meetings/47976](https://allprodadchapters.com/chapters/3952/chapter_meetings/47976)

Dear Parents,

Each year Oak Trace Elementary chooses a philanthropy project to allow students the opportunity to give back to their community. Service projects help instill a commitment to serve others at a young age and develop empathy and support of good causes.

The PTO Philanthropy Committee is partnering again this winter with Circle City Relief to help fulfill their "Miracle on 34th Street" campaign. This event, held in December, provides an opportunity for local families in need to shop for holiday gifts for their children free of charge.

If able, please consider donating:

**NEW Squishmallows/Squishies and/or NEW hats/socks for kids aged 6-18.**



There will be boxes for easy drop off by the front office.

If you have any questions please feel free to email a member of the philanthropy committee.

We would like to have all donations by **December 4th**. Thank you so much for your continued support!

2022-23 PTO Philanthropy Committee  
Carrie Farrow (carriefarrow@gmail.com)  
Lindsey Robertson (linny8908@gmail.com)  
Nicole Royle (nicole.royle@forumcu.com)



## Holiday Giving

Westfield Education Foundation

[https://crm.bloomerang.co/HostedDonation?ApiKey=pub\\_cb83e035-0405-11eb-b759-0a00f05aac29&WidgetId=3375105](https://crm.bloomerang.co/HostedDonation?ApiKey=pub_cb83e035-0405-11eb-b759-0a00f05aac29&WidgetId=3375105)



# Order your yearbook today at [ybpay.com](http://ybpay.com)

Encarga hoy tu anuario



## Order Deadline:

Fecha Límite Para el Pedido:  
March 15, 2024

## Yearbook ID Code:

Código ID del anuario:  
14625624

## School Name:

Nombre de escuela:  
Oak Trace Elementary School

Scan to order today!  
¡Echa un vistazo para  
encargar hoy!

### Yearbook Anuario \$15.00

- Sturdy softcover with protective coating
- All-color pages that vibrantly capture your memories throughout the school year
- Durable Smyth-sewn binding that keeps the yearbook intact through wear and tear.

- Cubierta blanda resistente con revestimiento protector
- Todas las páginas a color, que captan de manera vibrante tus recuerdos durante el año escolar
- Encuadernación costada con sistema Smyth duradero, que mantiene el anuario intacto contra el uso y desgaste.

Hardcover Upgrade +\$5.00

Mejora de la cubierta de tapa dura

### Packages Paquetes

BEST VALUE! | Mejor valor!

#### PACKAGE A \$24.50

PAQUETE A

- Yearbook
- Personalized Yearbook Cover
- The Week Junior
- Autograph Insert
- Yearbook Stickys

- Anuario
- Cubierta personalizada
- The Week Junior
- Volante de autógrafo
- Adhesivos del anuario

Hardcover Upgrade +\$5.00

Mejora de la cubierta de tapa dura

#### PACKAGE B \$23.00

PAQUETE B

- Yearbook
- Personalized Yearbook Cover
- The Week Junior
- Autograph Insert

- Anuario
- Cubierta personalizada
- The Week Junior
- Volante de autógrafo

Hardcover Upgrade +\$5.00

Mejora de la cubierta de tapa dura

#### PACKAGE C \$21.50

PAQUETE C

- Yearbook
- Personalized Yearbook Cover
- The Week Junior

- Anuario
- Cubierta personalizada
- The Week Junior

Hardcover Upgrade +\$5.00

Mejora de la cubierta de tapa dura

#### PACKAGE D \$17.00

PAQUETE D

- Yearbook
- The Week Junior

- Anuario
- The Week Junior

Hardcover Upgrade +\$5.00

Mejora de la cubierta de tapa dura

### Extras Adicionales



Personalized Yearbook Cover\* \$6.00

Your student's picture & name printed on the cover.

Cubierta personalizada\*  
La foto y el nombre de tu estudiante impreso directamente en la tapa.



The Week Junior\*\* \$3.00

An insert displaying this year's most memorable news, sports, entertainment and more!

The Week Junior\*\*  
Un volante que exhibe los momentos de entretenimiento, las noticias más memorables de este año y mucho más!



Autograph Insert\*\* \$2.00

A paper insert for students to collect signatures from friends and teachers.

Volante de autógrafo\*\*  
Un volante en papel para que los estudiantes reúnan firmas de amigos y docentes.



Yearbook Stickys \$2.00

Fun, removable stickers to personalize your yearbook pages.

Adhesivos del anuario  
Adhesivos divertidos y removibles para personalizar las páginas de tu anuario.

\*Yearbook design varies by school.

\*\*Inserts must be affixed to the yearbook after arrival.

Prices include sales tax where applicable.

\*El diseño del anuario varía según la escuela.

\*\*Los volantes deben ser anejados al anuario después de su llegada.

Los precios incluyen impuesto a las ventas cuando corresponde.

Contact our Help Center for assistance at [lifetouch.com/support-us](http://lifetouch.com/support-us). Select Yearbook Orders for assistance.  
Comunícate con nuestro Centro de Ayuda para recibir asistencia en [lifetouch.com/support-us](http://lifetouch.com/support-us). Selección Pedidos del Anuario para recibir asistencia.

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**ROCKS** TODAY IS **National** **SUBSTITUTE TEACHER'S DAY**

Westfield Washington Schools currently has 330 subs who work throughout the district. They support our staff and students each and every day. Whether it is as a lead classroom teacher, working in the resource room or working one-on-one with a student.

**WE COULD NOT DO THIS WITHOUT THEM!**



Join us on Mondays in November (6th, 13th, 20th, and 27th) and support the Oak Trace Elementary PTO!!

Be here from 3pm to 10pm and turn in this flier when you pay at CRAFTER'S PIZZA & DRAFTHOUSE, and Oak Trace Elementary PTO will receive 10% of your check!

Take this opportunity to treat your family and friends to The Social and Dinner!

The Social prices apply for dine-in orders only and is from 3pm – 6pm and 9pm-10pm

\*Carry-Out ordering is available.  
\*Must Present Flyer at time of Payment.

THANK YOU FOR SUPPORTING LOCAL!



2430 E. 146th St. Carmel, In 46033

*Building community through a hot meal.*

# ROCKS

# Giving



## WESTFIELD WASHINGTON SCHOOLS

We would like to invite all families to the table as we serve hot food, have conversation, and make a connection.

**Monday, November 20**  
**5:00 p.m. - 7:00 p.m.**  
**Westfield High School**





**TICKETS NOW ON SALE**

**HOLIDAY CRAFT SHOW**

**AND DON'T MISS YOUR CHANCE TO ADD ON:  
VIP EARLY ENTRY (PRE-PURCHASE ONLY)  
\$5 PANCAKE BREAKFAST**



### Westfield Ornament

Thanks to the Westfield Chamber of Commerce, you can now give your holiday decorations a hometown touch. This ornament recognizes our city's first responders while also highlighting the Monon Trail, a main artery of foot and bike traffic that connects our community.

Proceeds from this ornament will go towards the chamber's student scholarships and help them continue to support our local

businesses.

[Click here to buy.](#)

### Head lice

Head Lice is a common community problem and infestations peak from September to February. It is the parent's prime responsibility of assisting in the prevention and management of head lice by regularly checking your child's head for lice. If they are showing signs of head lice such as tickling on the scalp, itching, irritability, difficulty sleeping and sores on the head from scratching, please contact the child's physician. While head lice are a nuisance, it is not a health issue and does not spread disease. For information on how to identify head lice, when to seek treatment and general information about head lice, please see the Oak Trace website under parents and nurse's clinic. If you suspect your child has head lice contact your health care provider for treatment options and let

confidential between the school nurse, parent and child. If you have any questions, please do not hesitate to give me a call.

Melissa Hurst RN  
317-867-6405



### Substitute teaching

We LOVE having parent substitute teachers!! If you are interested in subbing at OTES, please contact Molly Baker at [bakerm@wws.k12.in.us](mailto:bakerm@wws.k12.in.us) or call 317-867-6403. You can request to be a substitute for OTES only.

### Thinking Thursday

Many former Oak Trace students starred in the high school musical last week. What was the name of that musical?

Cinderella



### Attendance Line

Attendance line phone # is 317-867-6401.

For all absences and late arrivals, press 1 to leave a message. Please call by 8:30 A.M.

For all transportation changes, please call 317-867-6401 and press 1 to leave a message by 1:30 P.M.

If calling after 1:30 P.M., please call the office directly at #317-867-6411



**Safe Visitor**  
SOLUTIONS®

### Safe Visitor Registration

If you want to participate in classroom activities or chaperone field trips, you must be registered in SafeVisitor. To register or renew your registration in Safe Visitor, please use the link below.

<https://secure.safevisitorsolutions.com/Safe/Volunteer/003471/volunteer>

### Lunch duty helpers

If you'd like to help with lunch duty this year, please open the link below. You can also find this sign-up on our website.

<https://signup.com/go/TQYrRfS>







## Lunch times

Kindergarten 10:45-11:15

1st 11:20-11:50

2nd 12:40-1:10

3rd 11:45-12:15

4th 12:10-12:40

## Membership Toolkit

Hi! Oak trace Families! We are so excited for another amazing year at Oak Trace. Please sign up for Membership Toolkit. Membership Toolkit is the system that we run all of the PTO events through for the year. Walkathon, Savor Westfield, and Enrichments are run through Toolkit. When you sign up your family can be added to the directory which is super helpful for planning birthday parties or playdates! Returning families do need to sign back up every year and update their info.

<https://oaktrace.membershiptoolkit.com>

Thanks

Oak Trace PTO

Questions? [OakTracepto@gmail.com](mailto:OakTracepto@gmail.com)

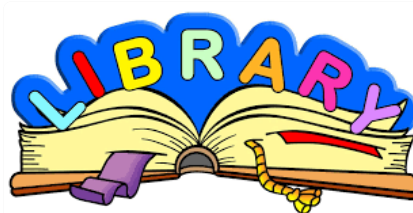
## Rent the Rock!

Starting Friday, August 5, at 9 am. You will be able to Rent the Rock through Membership toolkit. The Rock is able to be rented Sunday-Thursday for \$20. You are able to begin painting at 4:00 pm on the day of your rental. Your beautiful artwork stays up for 24 hours or until the next person has it rented. All rentable days are divided up by trimester and posted on membership toolkit. We do block out some days for special events. If you have questions feel free to email Jodi Hardt at [hardtj@wws.k12.in](mailto:hardtj@wws.k12.in).



## What's happening in Stem

We had a wonderful week in STEM. This week we began a new rotation that will take us through December 1st. During this rotation 4th grade students are learning about and experimenting with force, motion, and energy. 3rd graders are continuing their exploration of magnets by building and testing a VEX Go magnetic car. Second grade



## What's happening in the Library

We have had a wonderful week in the library! Our literacy focus this week has been identifying the theme in the story, Norman Didn't Do It by Ryan T. Higgins. I was so proud of the students sharing different themes/lessons they learned! Book Fair is coming soon! The Book Fair will be December 4th through December 8th!



## Nurse's clinic

To safeguard the transportation of medication to and from school, all medication prescriptions and over the counter must be dropped off by a parent or guardian in the health clinic. Students are not permitted to carry any medication without a physician's order in writing on file with the school nurse.

students are creating a Home Alone themed Ozobot maze. 1st graders are learning about and exploring with Ozobots, and Kindergarten students are creating LEGO marble mazes. As always, if you have any questions or concerns, please contact me at [gibbsj@wws.k12.in.us](mailto:gibbsj@wws.k12.in.us).

I hope you all have a fantastic weekend and a very thankful Thanksgiving holiday.

Each class will shop during their regularly scheduled library time while the Book Fair is here! "Family Night" will be on Tuesday, December 5th from 3:30-6:30 p.m. **PLEASE NOTE: Scholastic will now be charging sales tax on the items at the Book Fair!** Please make adjustments for that as you set up your child's eWallet or send in cash/checks! Please try to utilize the eWallet payment system for your student! This makes purchasing so easy and avoids any chance of students losing cash or checks! (On the Internet just search for "Scholastic Book Fairs" and then click on "Fair Finder" and type in Oak Trace Elementary! Then, scroll down to the eWallet section and follow the simple directions!) \*\*IF YOU HAD eWALLET MONEY LEFT FROM A PREVIOUS OAK TRACE BOOK FAIR...YOU MUST CREATE A NEW eWALLET FOR THIS BOOK FAIR AND TRANSFER THE LEFTOVER MONEY!\*\* If writing a check, please make it payable to OTES PTO.  
Happy Reading!  
**Mrs. Walker**

Please contact your school nurse for assistance if needed.

*Please return any clothes your child has had to borrow from the nurse's clinic. I am running low on my supply of clothes. Thank you so much for your help in this matter.*



What's happening in music



What's happening in art



What's happening in PE  
2nd-4th Grades



**We are really busy in the music room!**

**Kindergarten has been working on playing the djembe drums to the beat of our Thank You song and while playing the beat to some food and other things associated with Thanksgiving.**

**1st and 2nd Grade- We are working on reading Ta, Ta-di, and quarter rest as well as keeping a steady beat to our Thank You song. After Thanksgiving we will do some improvising on the xylophones and other barred instruments.**

**3rd Grade- We have been playing Engine Engine Number Nine with a partner for Mrs. Paul**

**4th Grade- We are also working with the Thank You song and words that are associated with Thanksgiving while learning sixteenth notes and combined two sixteenth notes with an eight note.**

**Important Dates:**

**Monday, November 20- Talent Show Dress Rehearsal**

**Tuesday, November 21- Talent Show at 1:00pm. You must be a safe visitor to come to watch.**

**Monday, November 27- OTES Choir sings the National Anthem at the Pacers Game**

**Saturday, December 2- OTES Choir sings at Westfield in Lights at 4:30 on the Grand Junction stage.**

**Have a Harmonious Weekend!**

We just completed our frisbee unit. Our last day of frisbee was spent playing Frisbee Golf. The kids had a blast. We had a 9 hole course set up in the gym and they used scorecards to keep track of their score. I told the students that there is a Frisbee Golf course right here in Westfield at Asa Bales park. Hopefully some of them will go out and give it a try sometime. Here is a quick video of one of the classes playing in the gym this week.

[VIDEO](#)

We will play some Thanksgiving games the rest of this week and next week before going into Pickleball when we get back from break.

### **K-1st Grades**

Our frisbee unit just came to a close as well. We really focused on learning how to throw the frisbee correctly. Our cue words were, point, cross, step, throw. Hopefully that will stick with them going forward. We played a game this week called Pin Down. It is a game we played before but this time we used frisbees instead of balls. We will be playing some Thanksgiving games before going into our striking unit after the break.

We are still looking for SHOE TIERS!! We are slowly but surely adding new members to the shoe tying wall of fame! If your child can show me that they can tie their shoes either in a video you send or when they come to class I will get their picture taken and give

[SHOE TYING WALL OF FAME](#)  
[PICTURE](#)



**Molly Baker**

Molly is using Smore to create beautiful newsletters

