

OAK TRACE WEEKLY UPDATE

January 19, 2024

Hello From Mrs. Hitch

Happy Friday!

What a week! Thank you for your flexibility with the two hour delays. Please note that if we have a two hour delay, Helping Hands will not meet. Also if we would have a delay on a Wednesday, it is treated as a normal two hour delay with the first bell at 9:40 and tardy bell at 9:50.

We go outside for recess in the winter if the temperature is 15 degrees or above. Please make sure your children are wearing hats, gloves, and warm coats to school. They are permitted to go in snow if they bring snow pants and boots. I highly recommend labeling the items. Our lost and found fills up quickly!

We are looking for extra help in the lunchroom. If you can help, please sign up here.

<https://signup.com/go/TQYrRfS>. Thank you!

Just a reminder that the first bell rings at 7:40 AM to enter the building, and the tardy bell and school start time is 7:50 AM. On Wednesdays, the first bell rings at 8:10 AM, and the tardy bell rings at 8:20AM.

You will not be allowed to join our Valentine parties if you are not Safe Visitor approved. We hate turning people away! Please click the link below and make sure you and your spouse are Safe Visitor approved. To sign up for Safe Visitor, please for Safe Visitor, please visit <https://www.wws.k12.in.us/Page/1474>. If you aren't sure if your Safe Visitor has expired, you can email Lori Egler at eglerl@wws.k12.in.us. Thank you!

Have a wonderful weekend!

Jane Hitch
@MrsHitchOTES



What's Happening

- January 31st - All Pro Dads
- February 16th - 19th - No School, Presidents' Day
- February 29th - March 1st - No School, Staff PD



DINE TO DONATE

Benefitting Oak Trace Elementary



Tuesday, January 23

Where: Culver's at 17651 Sun Park Drive (on SR32)

When: 5-8pm

Details: Teachers & staff will be serving food on this special night! Don't miss this opportunity to come out and see your favorite school staff!

Thank You
for supporting our school!



Spring Enrichment

After School Spring Enrichment registration will opened on Tuesday, January 16! Enrichment classes will start February 9th and will run for 6 weeks up until Spring Break! We have some fun classes planned! Classes will be offered on Mondays, Thursdays and Fridays this session. Many favorites are back and we have some new classes as well! Look for more information in an email

with the link to sign up in Membership Toolkit Tuesday!

Winter Festival

Newsletter Links for 2024 Raffle Baskets

The Oak Trace Winter Festival is February 24th. That means it's Raffle Basket Time! One of the highlights of our annual Winter Festival is the Raffle Baskets. The PTO creates themed baskets with donated items from Oak Trace families. Festival attendees have an opportunity to win these baskets for \$1 per raffle ticket.



We couldn't make these baskets without your donations. Please consider purchasing an item from the Amazon wish list links (it will be sent directly to a PTO member's home) or picking up something while you're out and sending it in to school. We've organized the baskets by grade level. Please contact oaktracepto@gmail.com with any questions. Thank you for your support!

Kindergarten:

[Learn to Bake](#)

[Let's Build Something](#)

First Grade:

[Barbie + Dolls](#)

[Marvel Superheroes](#)

Second Grade:

[Weird Science/It's Magic](#)

[Planes, Trains and Automobiles](#)

Third Grade:

[Nerf + More](#)

[The Arts](#)

[All About the Girls](#)

Fourth Grade:

[Sleepover Fun](#)

[Games](#)

[Let's Go Outside](#)



Lego Basket



Art Basket



Disney Basket

Visiting Author (Troy Cummings) on March 4th

ROCK STRONG AWARD



Do you know a WWS employee who strives to make a difference to the Westfield community and our students? Nominate him/her for a Rock Strong Award recognizing their hard work and dedication.



Reminder from the nurse's clinic

The nurse is missing a lot of clothes that were sent home with children. If your child borrowed clothes from the clinic, please wash and return the clothes ASAP. Thank you!



CAMP TECUMSEH PARENT MEETING

INTERESTED IN BEING A CHAPERONE?

JOIN US TO LEARN MORE!

WHO: ANY 4TH GRADE PARENT
INTERESTED IN CHAPERONING
OUR TRIP IN MAY.

WHERE: OTES MULTI-PURPOSE ROOM

WHEN: JANUARY 23, 2024
5:00 PM

THEN: HEAD TO CULVER'S FOR THE OAK
TRACE DINE-IN TO DONATE NIGHT!



QUESTIONS? REACH OUT TO YOUR CHILD'S
HOMEROOM TEACHER FOR MORE INFO!

TOTS and All Aboard

Open enrollment for **2024-25 TOTS and All Aboard** will begin **Monday, January 8 at 6:00 AM through Monday, February 5 at 11:59 PM**. If your child is currently enrolled in 2023-24 TOTS or All Aboard, and you plan for your child to return for 2024-25 year, you will still need to submit your enrollment some time between these dates. New families will also submit their enrollment during the same period. Enrollment is limited and will fill first by returning families, then remaining spots are filled by lottery.

We have posted a virtual parent information meeting for the 2024-25 programs on both the TOTS and All Aboard websites along with 2024-25 program details and pricing. The virtual parent meeting will provide important information and will provide specific instructions about the enrollment and placement process. To view the virtual meeting, click one of the links below to go to the webpage to view the meeting:

TOTS: <https://www.wws.k12.in.us/departments/student-support-programs/tots>

All Aboard: <https://www.wws.k12.in.us/departments/student-support-programs/all-aboard-program>

Order your yearbook today at ybpay.com

Encarga hoy tu anuario



Order Deadline:

Fecha límite para el Pedido:
March 15, 2024

Yearbook ID Code:

Código ID del anuario:
14625624

School Name:

Nombre de escuela:
Oak Trace Elementary School

Scan to order today!
¡Echa un vistazo para
encargar hoy!

<p>Yearbook Anuario \$15.00</p> <ul style="list-style-type: none"> Sturdy softcover with protective coating All-color pages that vibrantly capture your memories throughout the school year Durable Smyth-sewn binding that keeps the yearbook intact through wear and tear. <p>Cubierta blanda resistente con revestimiento protector</p> <ul style="list-style-type: none"> Todas las páginas a color, que captan de manera vibrante tus recuerdos durante el año escolar. Encuadernación costada con sistema Smyth duradero, que mantiene el anuario intacto contra el uso y desgaste. <p>Hardcover Upgrade +\$5.00 Mejora de la cubierta de tapa dura</p>	<p>Packages Paquetes</p> <p>BEST VALUE! Mejor valor!</p> <p>PACKAGE A \$24.50 PAQUETE A</p> <ul style="list-style-type: none"> Yearbook Personalized Yearbook Cover The Week Junior Autograph Insert Yearbook Stickys <p>Anuario</p> <ul style="list-style-type: none"> Cubierta personalizada The Week Junior Volante de autógrafo Adhesivos del anuario <p>Hardcover Upgrade +\$5.00 Mejora de la cubierta de tapa dura</p>	<p>PACKAGE B \$23.00 PAQUETE B</p> <ul style="list-style-type: none"> Yearbook Personalized Yearbook Cover The Week Junior Autograph Insert <p>Anuario</p> <ul style="list-style-type: none"> Cubierta personalizada The Week Junior Volante de autógrafo <p>Hardcover Upgrade +\$5.00 Mejora de la cubierta de tapa dura</p>	<p>PACKAGE C \$21.50 PAQUETE C</p> <ul style="list-style-type: none"> Yearbook Personalized Yearbook Cover The Week Junior <p>Anuario</p> <ul style="list-style-type: none"> Cubierta personalizada The Week Junior <p>Hardcover Upgrade +\$5.00 Mejora de la cubierta de tapa dura</p>	<p>PACKAGE D \$17.00 PAQUETE D</p> <ul style="list-style-type: none"> Yearbook The Week Junior <p>Anuario</p> <ul style="list-style-type: none"> The Week Junior <p>Hardcover Upgrade +\$5.00 Mejora de la cubierta de tapa dura</p>
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Extras Adicionales

<p>Personalized Yearbook Cover* \$6.00</p> <p>Your student's picture & name printed on the cover.</p> <p>Cubierta personalizada*</p> <p>La foto y el nombre de tu estudiante impreso directamente en la tapa.</p>	<p>The Week Junior** \$3.00</p> <p>An insert displaying this year's most memorable news, sports, entertainment and more!</p> <p>The Week Junior**</p> <p>¡Un volante que exhibe los momentos, el entretenimiento, las noticias más memorables de este año y mucho más!</p>	<p>Autograph Insert** \$2.00</p> <p>A paper insert for students to collect signatures from friends and teachers.</p> <p>Volante de autógrafo**</p> <p>Un volante en papel para que los estudiantes reúnan firmas de amigos y docentes.</p>	<p>Yearbook Stickys \$2.00</p> <p>Fun, removable stickers to personalize your yearbook pages.</p> <p>Adhesivos del anuario</p> <p>Adhesivos divertidos y removibles para personalizar las páginas de tu anuario.</p>
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*Yearbook design varies by school.
**Inserts must be affixed to the yearbook after arrival.
Prices include sales tax where applicable.
*El diseño del anuario varía según la escuela.
**Los volantes deben ser anejados al anuario después de su llegada.
Los precios incluyen impuesto a las ventas cuando corresponde.

Contact our Help Center for assistance at lifetouch.com/support-us. Select Yearbook Orders for assistance.
Comunícate con nuestro Centro de Ayuda para recibir asistencia en lifetouch.com/support-us. Selección Pedidos del Anuario para recibir asistencia.

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Thinking Thursday

What are 3 things do all living things need?

A: water, air, resources from their environment



Substitute teaching

We LOVE having parent substitute teachers!! If you are interested in subbing at OTES, please contact Molly Baker at bakerm@wws.k12.in.us or call 317-867-6403. You can request to be a substitute for OTES only.

Attendance Line

Attendance line phone # is 317-867-6401.

For all absences and late arrivals, press 1 to leave a message. Please call by 8:30 A.M.

For all transportation changes, please call 317-867-6401 and press 1 to leave a message by 1:30 P.M.

If calling after 1:30 P.M., please call the office directly at #317-867-6411



Safe Visitor Registration

If you want to participate in classroom activities or chaperone field trips, you must be registered in SafeVisitor. To register or renew your registration in Safe Visitor, please use the link below.

<https://secure.safevisitorsolutions.com/Safe/Volunteer/003471/volunteer>

Lunch duty helpers

If you'd like to help with lunch duty this year, please open the link below. You can also find this sign-up on our website.

<https://signup.com/go/TQYrRfS>



Lunch times

Kindergarten 10:45-11:15

1st 11:20-11:50

2nd 12:40-1:10

3rd 11:45-12:15

4th 12:10-12:40

Membership Toolkit

Hi! Oak Trace Families! We are so excited for another amazing year at Oak Trace. Please sign up for Membership Toolkit. Membership Toolkit is the system that we run all of the PTO events through for the year. Walkathons, Sevier Westfield, and Enrichments are run through Toolkit. When

you sign up your family can be added to the directory which is super helpful for planning birthday parties or playdates! Returning families do need to sign back up every year and update their info. <https://oaktrace.membershiptoolkit.com>

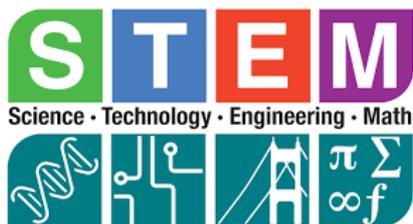
Thanks

Oak Trace PTO

Questions? OakTracepto@gmail.com

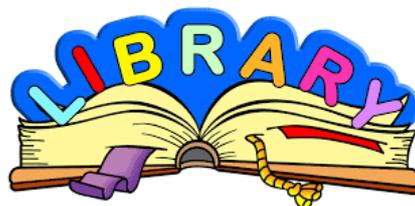
Rent the Rock!

Starting Friday, August 5, at 9 am. You will be able to Rent the Rock through Membership toolkit. The Rock is able to be rented Sunday-Thursday for \$20. You are able to begin painting **at 4:00 pm on the day of your rental**. Your beautiful artwork stays up for 24 hours or until the next person has it rented. All rentable days are divided up by trimester and posted on membership toolkit. We do block out some days for special events. If you have questions feel free to email Jodi Hardt at hardtj@wws.k12.in.



What's happening in Stem

We had a wonderful week in STEM! My Super STEMers board needs some more pictures. Does your student like doing STEM related things at home? If so, please send me a picture of them with their project so I can hang it outside of my room. Options include, but are not limited to, Lego builds, Magnatiles creations, science experiments, and outdoor explorations. Please send any pictures to me at school digitally or with your student to STEM. Have a great weekend, and please contact me with any questions or



What's happening in the Library

This week, we are diving into Digital Citizenship! We all know how screen time has become part of our daily lives and I shared some important information with the students about media usage. We talked about media balance and well-being, privacy and security, digital footprints and more! I use Common Sense Media as my gathering place for sharing information! It has some great ideas that are easy for elementary-aged children to understand! We will continue with Digital Citizenship discussions next week as well!



Nurse's clinic

To safeguard the transportation of medication to and from school, all medication prescriptions and over the counter must be dropped off by a parent or guardian in the health clinic. Students are not permitted to carry any medication without a physician's order in writing on file with the school nurse. Please contact your school nurse for assistance if needed.

Please return any clothes your child has had to borrow from the nurse's clinic. I am running low on my supply of clothes.

concerns at
gibbsj@wws.k12.in.us.

I hope you are all taking advantage of these chilly days to snuggle up with some great books!

Thank you so much for your help in this matter.

We are also super excited to host the author Troy Cummings on March 4th! He is the author of Can I Be Your Dog? and Rise of the Balloon Goon Notebook #1. A form was sent home with the students to order books that Mr. Cummings will sign during his visit. All orders are due February 6th.

Happy Reading!
Mrs. Walker



What's happening in music

Kindergarten- We have finished playing the hand chimes to our Snowman song. We continue to work on high and low sounds. We will be reading the book *Up, Up Down* by Robert Munsch. Then, we will add the xylophones and other barred instruments to the story.

1st Grade is working on their upcoming performance of Mr. Rogers. The performances will be at 1:30 in the Multi-Purpose Room. The classes will perform on the following dates.



What's happening in art



What's happening in PE

February 22- Fletcher/Wilkes,
February 23 Helman/Cox (No
actors from this class for this
performance.)

2nd Grade- We are working on
ABA pattern, Reading Quarter
Note, Two Eighth Notes, and
Quarter Rests, and we will
doing some improvisation on
the xylophones and other
barred instruments.

3rd Grade- We will be
assessing Lucy Locket on the
recorder. Economan auditions
are on Thursday, January 25
after school. These auditions
are for the 10 large speaking
parts for our April performance.

4th Grade- We are working on
the songs for our performance
of Delirium: A Trip Through
Indiana History.

Have a Harmonious Weekend!
Mrs. Paul



Molly Baker

Molly is using Smore to create beautiful newsletters